



# Employment Application

An Equal Opportunity Employer

Real Estate & Development

1 Empire Plaza, Stroudsburg, PA 18360 USA | 570.424.0745 | empireunlimited.com

## Applicant Information

Please answer all questions completely and accurately. Please Print.

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*First Name Last Name M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Desired Employment Status:  Full-Time  Part-Time

Position Desired: \_\_\_\_\_

Are you lawfully authorized to work in the U.S.A. because of citizenship visa or immigration status? YES NO

Have you ever been employed by Empire? YES NO If so, when, where, & under what name? \_\_\_\_\_

Have you lived continuously in Pennsylvania for two years prior to today? YES NO If not, in which state did you live? \_\_\_\_\_

Are you under age 18? YES NO

Notify in Emergency: Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address & Phone Number(s): \_\_\_\_\_

How did you become aware of possible employment at Empire? (Please be specific): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

Identify Last Year Completed: 9 10 11 12 Course/Degree: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

Identify Last Year Completed: 1 2 3 4 Course/Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

Identify Last Year Completed: 1 2 3 4 Course/Degree: \_\_\_\_\_

## Military Service

Branch: \_\_\_\_\_ Date Entered: \_\_\_\_\_ Date Discharged: \_\_\_\_\_ Final Rank: \_\_\_\_\_

Present Military Status: \_\_\_\_\_ Describe your military duties: \_\_\_\_\_

## Previous Employment

List most recent position first.

May we contact your present employer?      YES      NO  
        

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

## Affirmation and Signature

I hereby certify that all information contained on this Employment Application is true and complete. I authorize Empire Real Estate and Development to contact all sources it deems necessary to verify my employment or education history, and such organizations are authorized to supply all information requested. I release from all liability both Empire Real Estate and Development and those contacted to verify this information.

I understand that all statements made on this Employment Application are subject to verification by Empire Real Estate and Development, and that employment is predicated on the truthfulness of statements made on this Employment Application. I understand that any falsification or misrepresentation of the information recorded on this Employment Application is sufficient cause for dismissal, should I be employed, regardless of when such may be discovered. It is understood that the use of this Employment Application does not indicate there are open positions, and in no way obligates Empire Real Estate and Development. If employed, I agree to comply with Empire Real Estate and Development's rules.

If employed, I understand and agree that this Employment Application does not constitute an employment contract, as to duration or conditions of employment. I understand that any employment relationship between myself and Empire Real Estate and Development will be at-will, and thus either I or Empire Real Estate and Development may terminate the employment at any time.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_